

Faulkner County Youth Leadership Institute Code of Conduct

To ensure that the Faulkner County Youth Leadership Institute meeting(s) is a positive, enjoyable growth experience for all members, it is necessary to establish and enforce high standards of behavior. These standards have been developed over the years with guidance from youth and adult members of the session and session meetings. Standards apply to all Faulkner County Youth Leadership Institute (FCYLI) members throughout the session.

1. Do right. Act like you have some sense. You are representing your family and your school at all times...remember that.
2. FCYLI members must attend and participate in the 2-day retreat, monthly sessions, fundraising events, community service projects and graduation ceremony to successfully complete the Program and be eligible for graduation.
3. The use of tobacco, alcohol or drugs is strictly prohibited.
4. FCYLI members must show courtesy and respect for others at all times.
5. FCYLI members must listen to and respect FCYLI advisors, staff and session leaders.
6. FCYLI members **must attend** entire session to count as a full day of attendance. Fifteen minutes absence, sleeping or texting during sessions will result in a half days absence.
7. Once the FCYLI member has arrived a
8. FCYLI members are not permitted to bring portable electronic equipment into any session.
9. FCYLI members must maintain an appropriate noise level at all times.
10. Cell phones must be turned off or silenced in all general and break-out sessions unless the member has permission from staff.
11. FCYLI members must dress appropriately at all times. FCYLI t-shirts will be required for every regular session. Business attire will be required for the graduation and closing ceremony. There should never be t-shirts or other clothing with profanity, inappropriate imagery or discriminatory innuendo. Pants should not sag to expose undergarments. Revealing clothing (including spaghetti straps) are prohibited as well as gang garb.
12. FCYLI members must wear nametags and display them so they are easy to read at all times.
13. If a FCYLI member is suspended funding for program is nonrefundable, and it is responsibility of the parent or guardian to arrange for member to return home safely.
14. In addition to the rules stated above, the following are specific to the mandatory retreat:
 - FCYLI members may not leave campus once checked in with advisor.
 - FCYLI members must be in their rooms by 11:30 p.m. unless otherwise announced. Once in their rooms, noise levels should be low to respect other guests. There are to be no meetings or gatherings after midnight.
 - Co-ed visitation in the rooms is not permitted unless a meeting is convened with the adult advisor present. The hospitality room is available for informal visiting until curfew.
15. When it comes to matters of discipline, it is always left to the discretion of FCYLI staff. In cases of serious misconduct or repeated rule violations FCYLI members could be asked to leave the session and/or suspended from the program. FCYLI members may also be suspended from the program for the following reasons: not adhering to the written Behavior Code, expulsion from school, being charged with a crime. Most disciplinary issues will be dealt with in the following manner:
 - **1st Offense** – Verbal warning to participant and documentation of offense
 - **2nd Offense** – Parental notification
 - **3rd Offense** – Expulsion from the program

Name of Parent	Signature of Parent	Date
----------------	---------------------	------

Name of FCYLI Member	Signature of FCYLI Member	Date
----------------------	---------------------------	------